

MERCER BOROUGH REGULAR MEETING

April 2nd 2019

Attendance: Beth Hillmar, Cliff Hughes, Aaron Sines, Jac Carter, Mayor Vernon, Joe Kurtanich, Debbie Sarvis, Chief Brad Shrawder

Beth Hillmar led the meeting with the Pledge of Allegiance.

UNFINISHED BUSINESS

Joe Kurtanich advised council that he would obtain 3 estimates for the property restoration at the Jay Thompson property on E. Venango Street.

Jac Carter moved to approve Ordinance # 2 designating Fish For Fun Street as a public street. Aaron Sines seconded the motion and vote carried unanimously.

NEW BUSINESS

Cliff Hughes moved to advertise for the Part-Time Summer laborer at the Contract designated wage. Aaron Sines seconded the motion and vote carried unanimously.

Jac Carter move to approve the official Conflict of Interest Procedures required by the USDA. Aaron Sines seconded the motion and vote carried unanimously.

Beth Hillmar announced that the South Diamond Streetscape- Semi-Final Inspection will be held on April 9th at 1:00 P.M. Cliff Hughes commented that the Courthouse curbing was deteriorating and council asked the Administrator to contact maintenance to see if they could include repairs in their budget before PADot paves the road.

Beth Hillmar announced that the Borough's Association Dinner is scheduled for April 25th in West Middlesex. She asked anyone interested in going to contact the Administrator by April 15th.

Beth Hillmar announced that the 1990 dump truck was auctioned at the Jefferson Township Fairgrounds at a price of \$ 4,900.00. Jac Carter and Beth Hillmar stated that the new Dump Truck should be kept clean and un-littered. Jac Carter commented that the truck was already damaged.

REPORTS

The Police Committee stated that they would interview Ashley Van Sickle Tuesday April 9th 2019 at 6:00 P.M. for a part-time officer position.

Joe Kurtanich reviewed several items that would be included on next week's Engineers Report.

Jac Carter moved to contract with Keystone Blind Association for records destruction at approximately \$ 30 a month. Cliff Hughes seconded the motion and vote carried unanimously.

Cliff Hughes reported that a new decorative sign pole on Route 19 was cracked and broken at the base. The Administrator informed council that she would contact Cheryl Wimer at PADot for advise on the repair.

Harlowe Mattocks reported that Richard Kress did not pick up his code violation letter stating that the Borough would be removing the abandoned vehicles and junk if he doesn't. He added that he talked to Mr. Kress and he was working towards a May 1st deadline. The Administrator and Mr. Mattocks agreed to meet with Jim Miller to confirm his plans for demolition of his burnt house on N. Otter Street. Beth Hillmar asked Harlowe Mattocks to look at the house behind the District Justice Office that appears to have a lot of items outside.

Council and the Administrator discussed the Spray Park project and Pond issues with Barb Wilkins, Brandy Springs Park. The Administrator informed council that she would work on the approved budget to ensure that enough funding is in place for the features and materials. Barb Wilkins stated that Bob Perrine of Perrine Excavating agreed to perform volunteer excavating services including work on the water line. Jac Carter stated that he would call Perrine.

The meeting was adjourned to an executive session and the Borough Administrator was excused. The meeting was called back to order.

Jac Carter moved to advertise for a Supervisor Position at \$ 52,000.00. Following is Aaron Sines job description ; The Borough Supervisor plans, develops, manages, directs, and implements the yearly maintenance and operations of the Borough's water system, streets, storm water, vehicle/equipment maintenance, and Facilities. This is a non-union position. The Supervisor works under the general direction of the Mercer Borough and report directly to the Borough council. The Supervisor directs and supervises all of the Public Works staff including the Lead Worker, Specialists, Technicians, Laborers, temporary staff, and at times contractors, and is expected to make day-to-day decisions independently to provide positive results in all areas. Cliff Hughes seconded the motion and vote carried unanimously.

The meeting was properly adjourned.

Submitted by,

Debbie Sarvis
Administrator